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| **Blaenrheidol CC Actions Plan:** |
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| Meeting Date | Action Required / Taken | Action Date |
| 4/2/25 | **Maes yr Awel Grit Bin**: It was noted that nobody can make it up or down the middle hill in Maes yr Awel when it is frosty. The yellow grit bin (owned by the County Council) is located by the entrance to the estate but is too far away to be used on the hill (although it has recently been filled). The Community Council purchased a green grit bin for the estate a few years ago. This is located at the top of the hill, but the County Council refuses to fill it, apparently due to liability issues. – The Clerk was requested to clarify this with the County Council and find out who should be providing the grit for Maes yr Awel. **(Action: Clerk) –** Email sent to CCC 11/3/25 in first instance to clarify situ (Ref 723972). Reminder sent 11/6/25 (new ref 755075) – awaiting response.  | In Progress 11/3/25 & 11/6/25 |
| 4/2/25 | **Brynglas Lane** – a message was received from a member of the community noting difficulties when joining the A44 from the Lane. It appears that the owner of the field opposite the Lane has already been asked to cut the trees. Currently, it is not possible to see the cars driving in to the village – there have been many narrow escapes. Is the Council able to get these trees cut? Also, a car is sometimes parked on the junction which is an additional hazard. – The Clerk was requested to ask the field owner to cut the dotted trees opposite the junction. **(Action: Clerk)** In hand | In Progress |
| 4/2/25 | **IRPW - Statement of Payments 2024-25** – The annual return has been completed and returned 11/6/25 stating no payments made. Individual emails will be required from all to confirm this. **(Action: Clerk)** Email circulated 11/6/25 | In Progress |
| 4/2/25 | **Remembrance / Christmas Arrangements:** A member of the community had complained to a Councillor (DJ) as the Community Council had not placed a Christmas tree in the area last year; and also, no red poppies had been displayed in the village during the remembrance period. The Council will have to bear this in mind and ensure that the appropriate items are displayed at both times this year. **(Action: All) –** Royal British Legion – large plastic poppies (40cm H x 36cm W) £5 each – now in stock.  | In Progress |
| 4/2/25 | **Cost of Living Crisis** – The Council is currently receiving many emails re the crisis. It was agreed that it would be an idea to do something to help. It was suggested that it could be run alongside the County Councillor’s bi-monthly ‘surgeries’ eg offering a ‘warm space’ for those two hours and possibly provide a snack / activity. There have been grants available for this. **(Action: RD and Clerk)**  | In Progress |
| 30/7/24 | **Road leading to A44** – DJ had received a further complaint regarding bushes and trees affecting drivers’ vision at a junction when attempting to join the A44. This is quite dangerous and quite a nightmare at this time of year due to all the visitors passing through the area during the summer. This will be referred to RD at the next meeting to ensure a professional person is hired to deal with this successfully. **(Action: discuss at next meeting)**  | In Progress |
| 11/6/24 | **‘No Dogs’ Signage** – Some people have complained regarding the sign placed on the playground fence in Maesyrawel denying access to dogs. The situation needs to be clarified. **(Action: Clerk)** The Clerk reported the following to the meeting 30/7/24: according to a County Council Officer: “the Community Council is offering the playground as a resource to the public, the public should therefore abide by the CC’s terms and conditions when using it. Hence, it is a good idea to publicise terms and conditions of usage eg by providing a notice by the resource – and include the requirement that dogs are not permitted in the playground”. This will be discussed further at the next meeting in conjunction with the Rospa report. **(Action: discuss after receipt of RoSPA 2025 Report)**  | In Progress |
| 11/6/24 | **Nant-y-Moch Road** – It was noted by DJ that there is a ‘dip’ in the road where it joins the A44 that is quite dangerous, and also the bushes have grown considerably and are now hiding the sign to Nant-y-Moch. RD is aware that work on resurfacing the roads in the area is planned, so he will try to arrange a meeting with an officer from the County Council to discuss. **(Action: RD)**  | In Progress |
| 11/6/24 | **‘Splash’ Road** – JW reminded that the meeting that he had highlighted in the past that the trees and bushes had grown on the turning from the A44 which makes it difficult to see traffic when driving on to the A44. RD will raise this the same time as Nant-y-Moch Road. **(Action: RD)**  | In Progress |
| 27/2/24 | **Cattle-grids** – on Nant y Moch Road – CCC Clic Ref 420160. Need to either re-bolt the grids to ensure they do not move about when driven over, or erect caution signs to warn road users to cross the cattle-grids with caution. BT, Highways has also been made aware of this. DJ reported to the meeting of 11/6/24 that the situation hadn’t changed. By the meeting of 30/7/24 the problems with the furthest grid had been rectified, but sheep are still able to walk over all the other grids as they have not been cleaned. Need to remind the County Council of this. **(Action: Clerk)**  | In Progress |
| 31/10/23 | **Area of overgrowth** – by Maesyrawel play area – RD reported that he had not received any further correspondence from Barcud. A reminder was sent to MW by the Clerk on 29/4/24. His response was discussed in the meeting of 11/6/24, when it was decided that there was a need to ask the County Council to tidy the level area of land over the sewerage works **(Action: RD)**, and to ask Barcud to tidy the area of land with trees and wild areas (but will be worthwhile checking this with MB first). Overhang on road is worst part – need that to be cut back & maintained by Barcud. **(Action: Clerk)** | 29/4/24 & In Progress |
| 27/2/24 | **Finance and Governance Toolkit** for Community and Town Councils – self-assessment to be completed. **(Action: Clerk)**  | In Progress |
| 27/2/24  | **Defibrillator for Ystumtuen** – RD stated that scheme available for organisations such as community councils to have a free defibrillator was coming to an end at the end of March. He will forward the details to the Clerk, who will make an application. Calon Hearts Application completed on-line 29/2/24 – they came back with a quote of £1,715 for a ‘C1A Mindray BebeHeart Defibrillator & Locked Cabinet Telephone Box Package’ incl CPR training but excl installation; the BHF scheme for a free defibrillator closed 28/2/24 (but next round opens September 2024). As residents have been asking about this issue, it was decided that the CC would make an application to Cefn Croes for a grant to fund the purchase and installation of a defibrillator. **(Action: Clerk)** An application was emailed to Cefn Croes on 11/6/24 and a response received 25/6/24. The application will be considered by the Board in November. The Clerk reported to the 4/2/25 meeting that notification had been received in response to the claim made stating “The trustees are very pleased to be able to grant Blaenrheidol Community Council, the sum of £1,625.00 towards the cost of a Defibrillator, outdoor cabinet and installation costs” – It was agreed that the Clerk should now request quotes for a defibrillator and a post to hold it. It will be located in Ystumtuen – it was suggested next to the Community Council’s noticeboard. It was also agreed that the model should be same or similar to the ones already available in the community. **(Action: Clerk)** Quotes obtained – query made re ordering | 5/3/24 & In Progress |
| 27/2/24 | **ROSPA** – The report along with a summary of the required actions prepared by the Clerk has been circulated. It was agreed that it was a good report, but that a quote should be sought for the work required on the covered chains.An email was sent to Sutcliffe Play Ltd on 5/3/24 asking if they were able to undertake the work, & if so, provide a quote. Follow-up sent by website contact on 29/4/24. Response received requesting photos of the equipment noted. As this year’s annual inspection is due this month it was decided to wait for this year’s report first, then send the information to Sutcliffe. **(Action: Clerk - in conjunction with 2025 report, currently underway)**  | 5/3/24 &In Progress |
| 27/2/24 | **Council’s Training Plan** – Due to the need to provide a copy of the Plan to the County Council’s Ethics & Standards Committee, it was agreed that Appendix 3 of the Community Council training plans would be completed individually & returned to Clerk as soon as possible. Councillors only need to complete the second column in the table in Appendix 3, ‘Assessed Competency Level’ by noting a score of 1-4 (where 4 is fully proficient) **(Action: Awaiting one response)** | In Progress |
| 23/4/24 | **Y Ddolen** – the paper has requested that the CC send a regular article to them regarding the matters that it has dealt with. It was agreed that the Clerk could do this, starting with the Annual Report. **(Action: Clerk)** This will be done following the Report’s approval at the AGM (and after a response re training, and the report is translated). **(Action: still awaiting response re training).** | In Progress |

| **Completed Actions 2024/25** |
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| 27/2/24 | **Grit Bin** – a new grit bin is required in Bwadrain. The current one has a large crack which allows water in, making the grit less effective. This was reported to CCC by the clerk.Email (with photos) sent to County Council via Clic 6/3/24 (Ref 609855).Grit bin has now been replaced.  | 6/3/24 &31/3/25 |
| 27/2/24 | **Pot Holes** – quite deep pot holes have again appeared in the road between Bwadrain and the cattle grid. Also, two of the drains on the same road require attention as they overflow regularly. This was reported to CCC by the Clerk. Three emails (with photos) sent to County Council via Clic 6/3/24 (potholes [Ref 609862], drains [Ref 609861] & dangerous gate & latch by cattle-grid on entry to Bwadrain [Ref 609856]). This stretch of road does now have two ‘bumpy road’ signsPot-holes and parts of the road have since been tarmacadamed. | 6/3/24 &31/3/25 |
| 4/2/25 | **Welsh Water:** The Councillors were shocked to hear that those residences which had been without water for five days in the village had received neither correspondence from Welsh Water to explain why this had occurred nor an apology for the inconvenience. The Clerk was asked to write a letter requesting this. A message was sent via WW website on 14/3/25:***Cyf / Re: Cyflenwad Dwr i Bonterwyd / Water Supply to Ponterwyd*** *During the recent stormy weather a number of the residences in the village of Ponterwyd were without a water supply for up to 5 days. Residents have informed Blaenrheidol Community Council that they have not received either an explanation or an apology from Dwr Cymru for this incident. The Council would therefore be grateful if this could be addressed.*Response received 24/3/25 circulated to Cllrs and placed on RD FB page.  | 15/5/25 |
| 4/2/25 | **VE Day 80** - 8 May 2025. It was suggested to try to get members of the community together at 9.30pm to sing meaningful hymns / songs. It was decided not to proceed with this as media have now been suggesting street parties on 5 May (bank holiday). It was noted that the Red Kite was holding events at the weekend of 10-11 May.  | 18/3/25 |
| 4/2/25 | **Rali Ceredigion 2025:** The dates and two routes within the Blaenrheidol boundary were given to the Council to consider (as these were currently for consultation only the Council was requested not to share these with the public). The Councillors did not envisage any problems with the info provided for consideration. As requested, this was reported to the Rali secretaries by the Clerk on 11/3/25.  | 11/3/25 |
| 18/3/25 | **Litter Picking** – The Clerk had received correspondence requesting the Community Council’s support for the 10th Great British Spring Clean during the period 21/3/25 – 6/4/25. As the email had been forwarded to Cllr Rhodri Davies, no further action was required.  | 25/2/25 |
| 4/2/25 | **Code of Conduct**: The County Council is running a training session on the Code of Conduct on ‘zoom’ on 11/2/25 (6pm-7:30pm) and suggest that the majority of councillors and clerks attend. The Clerk attended the training and circulated the notes to all Cllrs.  | 16/1/25 & 14/2/25 |
| 30/7/24 | **Constitution** - As part of the grant application, Cefn Croes has requested a copy of the Council’s Constitution. None of the Councillors have a copy. It was suggested that this is checked with the Cefn Croes officer to see whether one is already on file as the Council has received grants in the past. If not, this needs to be checked with the last Clerk and/or the County Council. All three avenues were pursued by the Clerk, but to no avail. A new Constitution was prepared using OVW template and approved by Council 4/2/25.  | 4/2/25 |
| 4/2/25 | **The following reports** were noted and approved (where appropriate):Practice Development Note 8 Code of Conduct: Members and Officers Independent Remuneration Panel for Wales – Draft Annual Report 2025-2026 (it was noted that the Council did not pay any remuneration)Model Financial Regulations 2024Guidelines about Email and Procurement | 4/2/25 |
| 4/2/25 | **Consultation Process and Documents Syr John Rhys School**. The Community Council had submitted a letter to the County Council during a consultation period regarding the closure of the school. However, the process had since been halted – It is believed that the County Council is proposing to recommence the process, aiming for a closure date of September 2026. A hall meeting had taken place, and it is hoped a new hall committee will be formed. It was noted that other Community Councils had purchased their school buildings on closure.  | 4/2/25 |
| 4/2/25 | **FOI request** from ‘Screaming Frog Ltd’ Media & marketing co – the company had requested the sum of the Council’s budget for Christmas lighting & decorations. A response was sent by the Clerk within 21 days stating ‘zero’ | 4/2/25 |
| 4/2/25 | **LPIP Survey**: A questionnaire has been circulated to councils by a project run by the University to discover how Councils are run. It was noted by the Cambrian News that responses were slow to arrive – The Clerk completed the questionnaire on behalf of Blaenrheidol CC and circulated to the Councillors for comment. The questionnaire was forwarded to the University on 29/1/25. | 4/2/25 |
| 4/2/25 | **OVW Area Committee Survey**: OVW have circulated a questionnaire asking councils what they think of the service they provide. The survey closing date is end of February – The Clerk agreed to complete the questionnaire and circulate it to the Councillors for their comments prior to the next meeting for submission to OVW. However, on reading the survey it was mainly re committee proceedings which wasn’t deemed appropriate for the Council. | 4/2/25 |
| 27/2/24 | **Maesyrawel Bus Shelter** – The Clerk has received a quote for the supply & fitting of polycarbonate sheets to replace those that are missing / damaged in the shelter of £780+VAT. It was agreed that other quotes should be obtained prior to proceeding.An email was therefore sent to a further four suppliers. NO RESPONSES were received to any of the four requests.In the meantime, a message was received from a resident on 1/3/24 via the BCC website regarding repairs to the bus shelter. A response was sent by the Clerk on 11/3/24 noting that the issue was in hand. Due to the situation, all present agreed to accept the quote received.Quote accepted by email 29/4/24. Confirmation received that they would undertake the work in accordance with the quote (although it was over the 1 month since receipt), but they could not provide a date as to when they could undertake the work.An invoice was received for the work in accordance with the quote on 2/7/24. HM and the Clerk visited Maesyrawel to confirm that the work had been undertaken, and payment was agreed to pay for the work in the meeting of 30/7/24. **(Action: Clerk)** Cheque sent 31/7/24 | 31/7/24  |
| 27/2/24 | **School Governor** – the School needs another Community Councillor on the Board of Governors. It was decided at the meeting of 23/4/24 that AT would be asked to fulfil this role. **(Action: Clerk)**The Clerk sent an email to AT on 29/4/24 asking if he’d accept the role of School Governor. AT apologised to the meeting of 30/7/24 as he was unable to accept the role due to other commitments.  | 30/7/24 |
| 30/7/24 | **Safety of Lithium ion Batteries and e-bikes and scooters** – An email was received requesting councils to support a campaign re a Bill to improve the safety of these batteries. The Councillors felt that this wasn’t appropriate to small local councils, therefore there was no need to respond.  | 30/7/24 |
| 11/6/24 | **‘Splash’ Bridge on the A44** – A message had been received from the County Council to inform that work was about to commence on the wooden bridge, but there is a need to inform the owner as they did not have these details. It was discussed and information was provided to the Officer by RD.  | 11/6/24 |
| 31/10/23 | **Pendam to Nant y Moch Road** – CCC Clic Ref: 476664. DJ advised that a huge pothole remains by the cattle-grid. **(Action: Clerk)** This has been notified to CSC via Clic on same Ref no on 29/4/24. DJ reported to the meeting of 11/6/24 that the pothole has now been filled. | 11/6/24 |
| 27/2/24 | **WG: The section 6** **(Biodiversity)** – Need to prepare a plan / report. Draft circulated 21/4/24 and discussed at meeting 23/4/24. No further comments made. Report will be finalised and attached to Annual Report 2023/24. **(Action: Clerk)** Approved as part of the Annual Plan at the CC’s AGM on 11/6/24.  | 11/6/24 |
| 27/2/24 | **Ystumtuen Kiosk** – The telephone kiosk in Ystumtuen is the preferred location for a defibrillator (otherwise could possibly ask the Chapel). The Clerk reported on BT’s ‘adopt a kiosk’ scheme, which enabled community councils to enter a contract with BT to adopt a specified kiosk for £1. It was agreed that the Clerk should proceed with this. **(Action: Clerk)**  Email sent to BT requesting kiosk adoption 29/2/24 – response received 4/3/24 stating that the kiosk in Ystumtuen is not available for adoption due to insufficient mobile coverage at the location, as per Ofcom regulations. Further email sent 5/3/24 asking whether BT would consider locating a defibrillator in the kiosk without it being adopted, & response received confirming they do not allow defibrillators in their working kiosks. However, it was suggested we could try again in about 6 months’ time as mobile coverage may have improved by then. Originally, it was decided that the possibility of locating it on the Chapel wall could be pursued. **(Action: Clerk)** but the Chapel Elder has broken his ankle and was unable to attend the last Chapel service held, therefore there hasn’t been an opportunity to discuss this. Following a further discussion in the meeting of 11/6/24 it was decided to re-address this matter, and to use the noticeboard post next to the telephone kiosk in the village square. This is owned by the Community Council.  | 11/6/24 |
| 27/2/24 | **Portrait** – the Clerk was informed that the Cabinet Office was providing all Councils with a free portrait of His Majesty the King, on application. It was agreed that the Clerk goes ahead with ordering one for the Council. **(Action: Clerk)** On-line Registration completed 29/2/24. Portrait received & gifted to the School 23/4/24. There is currently no room for it on the wall, but it is being kept safely in a cupboard by them.  | 11/6/24 |
| 23/4/24 | **Annual Report 2023/24** – the Clerk has circulated a draft English copy to the Councillors for consideration. Once all have offered their opinions the Report will be translated and confirmed. **(Action: Clerk)** Approved at the CC’s AGM on 11/6/24. | 11/6/24 |
| 23/4/24 | **Lluest Y Gwynt Wind Farm Community Liaison Group 20/3/24 (13/3/24)** – The meeting took place and Minutes have now been received by the Clerk and will be circulated. DJ attended and stated that there was not much more to the update received. Only a small group of people had turned-up. Planning was expected to take quite a long time. A fund would be set-up and made available to the community. **(Action: Clerk)** Sent 10/6/24. | 10/6/24 |
| 23/4/24 | **T&Cs from Cefn Croes for signature (2021 grant)** – This was required in respect of the grant received for the Jubilee Celebration. HM signed on behalf of the Community Council in the absence of the Chair and Vice-Chair. The Clerk will forward the document to Cefn Croes. **(Action: Clerk)** Sent 10/5/24. | 10/5/24 |
| 23/4/24 | **Invoice dated 3/9/2021** – The invoice had been received by the Clerk. The company had been checked against Companies House, and according to its website it provides playground equipment and associated specialised parts. No payment had been made since the invoice date to the company per the accounts. The Councillors recalled ordering specialised parts for Maesyrawel Playground and were happy for it to be paid. **(Action: Clerk)** Sent 10/5/24. | 10/5/24 |
| 27/2/24 | **D-DAY 80** – 6th June 2024 – as agreed, the Clerk has registered an interest on behalf of the Council to join in remembering the day by organising a parade in the community and lighting a beacon at 9.15pm. It was agreed that it was a good idea to get the school involved – RD & HM will bring it to their attention at the next Governors’ meeting in March. JW suggested having an ‘afternoon tea’ (but in the evening) at the school, in wartime/40s costume, prior to the parade to the beacon. RD will see if the beacon can be lit in the field. Possibly Meibion y Mynydd, the local choir, would sing some wartime/40s songs. The School has recently received an inspection, so it has been quite busy; however, HM would speak to the Headteacher re the school involvement shortly. All agreed that the Rali Ceredigion donation of £350 could be put towards the event as it is for the community. It was suggested that 1940s music could be played in the background in the Hall when people were going for food. For ease, it may be better just to light a ‘fire pit’ in school garden following the food. It was decided to hold a further separate meeting in May just to arrange and finalise the event. **(Action: All)**Meeting held Tue evening 7pm on 7/5/24 (see Agenda & Minutes). Decision made NOT to hold the event. | 7/5/24 |