**Cefn Croes Wind Farm Community Trust Fund**

 For office use only

## Application Form

####

#### It is important that you read the note before you complete this application form

####

####  About your group

**1. Name of group**

 **Name of main contact in the group**

 Title First name Surname

Post held

Address for correspondence

 Post code

 Telephone Fax

 Email

##### Have you made a previous application to the Trust Fund

## If Yes please tell us the Reference Number(s) of the previous application(s)

## About this grant

1. **What does your organisation do? (refer to Guidelines - Question 2)**

**3. What does your organisation want to do with the grant from the Trust Fund? (refer to Guidelines - Question 3)**

**4. Which Community will it benefit? (refer to Guidelines - Question 4)**

**5. Please give a detailed breakdown of all the costs. *Please make sure you support these costs with quotes, estimates or catalogue pages, planning and other statutory consents and landowner agreements where necessary.***

**(It is important that you read all of Question 5 guidelines before completing this section)**

#####  **Item (continue on a separate sheet if needed) £**

 **Total projected costs**

 **Total amount requested from the Trust Fund**

**About your financial details (refer to Guidelines - Question 6)**

6. Please give us details of your group’s bank account or bank account details of the organisation that is prepared to administer any monies on your behalf.

 Group name on account

 Group name on account

 Bank / Building Society address

 Sort code

 Account number

 Building society roll number (if applicable)

#####  Please give the names of two bank signatories and their positions for your organisation or the organisation that is supporting you.

 1) Name Position

 2) Name Position

**7. How many people are involved with your group? (refer to Guidelines - Question 7)**

 Committee members Volunteers

 Paid staff Total membership

8. **How many people will benefit from this project?**

 **(refer to Guidelines - Question 7)**

**9. Your signature on behalf of the organisation**

 I confirm that to the best of my knowledge and belief, all replies given on this application form are true and accurate. I understand that Trustees of the Cefn Croes Win Farm Community Trust may collect supporting information at any stage of the application process. I further confirm that this application is made on the basis that if successful, the organisation agree to the following conditions:

* **Use the grant only for the purpose agreed in the offer letter**
* **Complete an End of Project Report as requested**
* **Return any unspent portion of the grant after 12 months or sooner when requested by the Trustees**
* **Agree to any additional monitoring as required**
* **In the event that your group was to close within twelve months from receipt of a grant, any unspent portion would be returned to the Trustees, and any assets purchased with this grant will be given or transferred to another local voluntary organisation with similar aims and objectives.**

Data Protection Act 1998.

The information given will be entered and processed on computer by the Trustees of the Cefn Croes Wind Farm Community Trust; the forms will also be kept. The information will be used by the Trustees for administration purposes of the grant scheme. Personal data is limited to contact names, position, address, telephone and other contact numbers, organisation, and project; it may be considered as sensitive personal data where the organisation/project is involved with matters relating to race, ethnic origins, politics, religions or similar beliefs, physical, mental health or sexual life.

Contact details will only be disclosed to third parties for the following purposes: to enable the Trustees to process your application; to announce successful projects, and to promote the Cefn Croes Wind Farm Community Trust Fund generally via press releases and other bona fide promotional activities including placement on Cefn Croes Wind Farm Community Trust Fund Website.

Please sign to show that you agree to the Trustees using your data in this way.

I agree to the above use of my data and I confirm that to the best of my knowledge and belief, all replies given on this application form are true and accurate.

 Signed by the contact person

 Print name (if not signing digitally)

 Date

**Please make sure that you send this form back to us fully completed and that you have enclosed a signed checklist.**

 Part or all of the information you provide us with will be held on computer. This information will be used for the administration of applications and grants and for producing statistics.

|  |
| --- |
| Please return the completed application form and required documents to :  |
|  | Cefn Croes Wind Farm Community Trust Fundc/o Pentir PumlumonLisburne Offices**Ystrad Meurig****Ceredigion**SY25 6DQ |  |  |

If possible please also submit application form only, electronically, to sue@pumlumon.org.uk